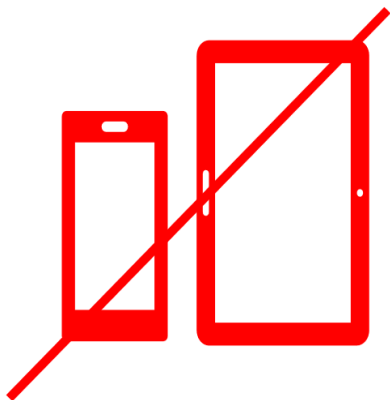
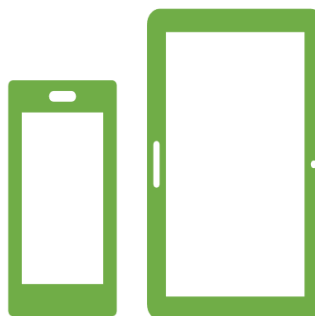


Mobile Devices - In classes

- Mobile Devices will be switched off and out of sight when entering a classroom.
- Can only be used in classes under the instruction of the class teacher (see classroom signs below).



Mobile Devices will NOT be used in class



Mobile Devices will be used in class

Mobile Devices – In other areas of the school

- Mobile Devices cannot be used when transitioning between classes (in corridors and going up and down stairs).
- At interval and lunchtime, different areas of the school will be designated as follows –
 - Social space for conversation - Canteen
 - Mobile device zones – Science, Social Subjects and Maths breakouts
 - Quiet reading zone – English breakout

Earphones/Bluetooth headphones

- Should only be used or visible in classes if under the instruction of the class teacher or as part of a plan agreed through a CYPP.
- Can be used at interval and lunchtime in designated mobile device areas of the school.
- Not to be used when transitioning between classes in corridors or stairwells.

Smartwatches

- Smartwatches will follow the same rules as Mobile Devices
- When entering a classroom all Smartwatches should be on 'Do not disturb'.

Management of Mobile Devices in Classrooms

All young people will place their mobile device out of sight in their bag as they enter the classroom. If young people do not have a bag, mobile devices will be left at the front of the classroom.

The teacher will clearly display the Mobile Device Sign showing whether mobile devices will be used in the lesson.

When mobile devices/earphones are visible or used without permission the following staged interventions will be used to support young people to engage in their learning.

Class Teacher – Interventions

First Reminder of expected behaviour

- The teacher will ask the young person to turn off their mobile device and put it in their bag.
- A demerit will be issued.
- Allow time for young person to adjust their behaviour.



Second Reminder of expected behaviour

- If the young person does not follow the previous request, they will be asked to place their mobile device on the teacher's desk until the end of the lesson.
- Allow time for young person to adjust their behaviour.



Third stage

- If the young person does not follow the previous request, teachers should place the mobile device in a sealed envelope detailing the pupil's name and class and call PCWO to collect it to take to the school office for storage until the end of the day.
- A Groupcall will be sent to parents advising them that their young person's device has been confiscated for the day.

Intervention required from SLT

- If a young person does not follow the previous instruction from the class teacher, the teacher will request support from SLT.
- A letter will be sent home to parents.

Management of Mobile Devices in Corridors

As part of Crieff High School's visible consistencies, class teachers greet pupils at the door of the classroom at the start of each lesson.

If a teacher sees a young person using a mobile device in the corridor, the First Reminder of Expected Behaviour from the interventions for the Management of Mobile Devices in Classrooms will be followed. (*Issuing demerits to young people not in class is explained in Appendix 2 – Seemis – Click and Go User Guide*).

Monitoring

As part of our preventative practice, Principal Teachers of Guidance and Year Heads will receive regular reports on the number of demerits and referrals issued for every young person. This will allow early interventions to be put in place to support young people to reflect on their behaviour and improve their engagement in their learning. Merit reports will also ensure that House staff and Year Heads can acknowledge and praise positive behaviour and success.

PT Guidance

- Daily report for pupils receiving demerits
- Weekly report of all merits & demerits
- Weekly reports of referrals to subject PTs/SLT
- Termly report of merits, demerits and referrals

SLT/Year Head

- Weekly report of all merits & demerits
- Weekly reports of referrals to subject PTs
- Termly report of merits, demerits and referrals

Subject PTs

- Weekly report of merits, demerits and referrals issued by their department

Misuse of Mobile Device Demerits will be collated weekly.

If 5 or more demerits are recorded –

- A letter will be sent home to parents advising them that for the following week the young person will either leave their mobile device at home or will leave it at the school office during the school day.