

# Crieff High School Parent Council

## AGM 2022

Draft minutes of meeting held on 27.10.22

Virtual meeting via Zoom 6.30pm

Present: John Donnelly (JD) - Headteacher/Campus Leader; Morag Fotheringame (MF); Gemma Lang (GL) – Head Girl, Ben Knox – Head Boy, Cathy Tilbrook (CT) - Chair, Clara Walker (CW) - Secretary, Billy Russell (BR) – Treasurer, Morven Harrower (MH) – vice chair, Fiona Perry (FP), Louise McLaren, Aileen Turkington (AT), Betsy Vielhaber (BV), Susan Caudrey, Catriona Cunningham (CC), Helen McCrorie (HM), James Reid, Emily James.

### 1. Welcome and apologies

CT opened the meeting and thanked attendees.

Apologies received from Nina Stenhouse

### 2. Previous AGM minutes (28/10/21 - attached)

The previous AGM minutes had been circulated with the agenda. There were no comments or questions arising and these were approved by BR and seconded by MH.

### 3. Chairperson's Report (attached)

CT presented the Chair's Annual Report, summarising another challenging year for the schools dominated by the Covid pandemic. It has been an eventful year for the school with the Parent Council continuing to support the school through virtual meetings, sub groups, consultations and engagement.

The priorities for the Parent Council over the coming year were set out:

- Continue to support work on anti-bullying and mental health / wellbeing, including a regular update slot at each meeting.
- Help to finalise the curriculum review work and input to school improvement plans.
- Where possible, support the school in enhancing the 'fun' side of school life including arts, music, drama, sport, events, etc
- Continue to help develop the school website and seek to improve parent communications more broadly.

Feedback on these or other ideas are always welcomed.

CT finally thanked school staff and parent council colleagues for all their hard work and dedication over a challenging period of readjustment. Final thank you for BR and MH who are both standing down - huge thanks for their work and contribution.

### 4. Treasurer's Report, including discussion on any ideas for future spend

BR presented the annual accounts (attached).

Only one form of income – the grant from Perth & Kinross Council. There has been no other fundraising carried out this year.

BR asked if providing funding for the S1 ties would still be a priority – this was unanimously agreed.

Approximately £1500 available to be allocated to March 2023. Funding ideas were then discussed and the following suggestions made – with an approximate spend of £1100:

- Parent Council Zoom subscription
- Donation to the junior dance £150
- Donation to senior dance £150
- Support for school Breakfast club £300 (it was agreed that this would be a good fundraising cause if further funds are needed during the year)
- Support for school Wellbeing Day £100
- Achievement award e.g inclusion initiatives £100
- Contribution to Logos for DoE and homework club £300

Further funds of up to £400 may be allocated following proposals from principal teachers.

#### **5. Election of office bearers – Chair, Vice Chair, Secretary, Treasurer and at least 2 ordinary members**

CT and CW confirmed they were prepared to retain their roles for a further year, unless others wished to stand. No others noted their wish to stand.

MH and BR would be standing down.

CC came forward to stand as Vice Chair and Susan Caudray came forward as Treasurer.

CT and CW noted their thanks to both.

MH, HMc and AT all noted their intention to remain as committee members.

Elections:

Cathy Tilbrook re-elected as Chair - Proposed MH and BR seconded.

Clara Walker re-elected as Secretary – Proposed MH and BR seconded

Catriona Cunningham elected as Vice Chair – Proposed CT and CW seconded

Susan Caudray elected as Treasurer – Proposed CT and CW seconded

Committee members: Morven Harrower, Helen McCrorie, Aileen Turkington.

#### **6. Headteacher update (attached)**

JD presented his report, Mr Williamson and Mr Donaldson have joined the team at the school. Principal Teacher of English – Ms Rennie – background in Digital Literacy from St Mungo's High School Falkirk.

Validated Self Evaluation visit Friday 4<sup>th</sup> November. Senior Leadership Team have been preparing for this for some time and the school welcomes this visit to look at inclusive practice.

CT asked what this meant – JD responded to say it was looking at the ethos and culture of the school built on strong collaborative relationships between staff and students and how communication is carried out around learning needs.

JD noted his recent communication on the National Discussion around Education in Scotland – a national consultation.

Dates for the diary:

3/4 November Validation Self Evaluation Visit

S2 Progression Reports

10/11 November In service Days

21 November Trial hybrid Parent's Evening (more details to follow)

CT noted the need for the PC to develop a collective response to the SG National Discussion Survey. Agreed to schedule a PC meeting to ensure that the parent/carer body can input into this.

**Action 1: PC to set a date for online meeting on SG National Discussion on Education in November (agreed as 17 Nov).**

## **7. Head Girl and Head Boy Update**

Leaver's hoodies – have been distributed

Halloween – Dress Up Day £1 donation

Remembrance Day – planning

Full Assembly in November

Bake Off last term huge success.

Profits from the bake sale went to cardiac risk charity – raised a total of £152 but due to Parent Pay restrictions meant that money raised was limited.

Shoe box donations planning for Blythswood Care

S6 Prom planning – depending on costs

Wear Blue Day – House Captains developing this.

Christmas Dances and Christmas Jumper Days both in planning

BV asked where the events are posted. GL - Crieff High Senior Prefect Instagram Page.

## **8. Anti Bullying Policy**

FP noted that training would take place for staff on the upcoming in service days.

MF updated that the policy has been written and developed with extensive support from across the school. Respect Me – training will be used during the In Service Days.

The policy will be launched with a range of engagement activities during Anti-Bullying Week in November.

Anti Bullying Ambassadors have been helping to support and want to operate a drop in service during the week. Pupils have been heavily involved in the launch and awareness of the policy. Implementation of the policy will then follow and more detail will be on a section of the website.

CC asked how the school was going to enforce the policy and evaluate the effectiveness. MF said that every incident already gets logged and this is reviewed monthly to identify patterns of behaviour.

MF gave the social media example of Andrew Tate, how his material can influence pupil behaviour and how this is tackled in the school.

**9. AOB**

Study Support Weeks Begin Mon 21<sup>st</sup> Nov  
Snowflake tea and Christmas Concert 14<sup>th</sup> December  
Prelims Nat 5 11<sup>th</sup> Jan  
Prelims Higher/Adv Higher 11<sup>th</sup> Jan

Could we put a donations box at the Christmas Concert for the Breakfast Club?

CT asked about a school musical

JD suggested this might be something that would be happening.

CC noted her thanks for the merits that go out to pupils, feeling this is hugely valued and a great indication of pupil's interests and work.

**Action 2: JD to advise on need for volunteers from PC for Christmas concert**

**10. Date of next meeting:** 17<sup>th</sup> November 6.30 via Zoom (specific focus on SG National Discussion on Scottish Education)