

# Crieff High School Parent Council

## Minute of meeting – 18 May 2023

Attending: Cathy Tilbrook (Chair) CT; Clara Walker (Secretary) CW; Aileen Turkington, AT; John Donnelly JD (Head Teacher); Louise McLaren (LMc); Sarah Moore (SM)

### 1. Welcome and apologies

CT welcomed attendees and expressed disappointment at the very low turn-out for the online meeting.

Apologies: Billy Russell (BR), Morven Harrower (MH), Catriona Cunningham (CC)

### 2. Actions from previous meeting.

1. JD to follow up on senior pupil university expectation with CC  
In progress - JD has spoken to staff who will work with CC to take this forward in the next term.
2. MF to send Wellbeing Hub trial link to CT  
Completed. The school has now signed up to The Wellbeing Hub.  
**AP1: School to send further info to parents on use of the Wellbeing Hub**
3. CT to table a further discussion on fundraising ideas at next meeting.  
On agenda.
4. JD to increase profile of the school musical  
In progress – JD outlined school promotion timeline – Musical (Sunshine on Leith) will be held on 15 & 16 June

### 3. Head Teacher Update – See Attached

JD spoke to the report.

### 4. Parent and Carer Communication Policy

JD spoke to the paper and outlined that this is a requirement for the school – some of the content is generic/ standardised Perth & Kinross Council content and some is specific to Crieff HS. Aim is to have this out in new term with The School Handbook.

CW asked for acronyms to be minimised or explained in an appendix and absence emails to be appropriately marked to ensure they are directed appropriately.

**AP2: CT/JD to set a date for final comments on the policy.**

### 5. Wellbeing & Anti-bullying (standing item)

Wellbeing Day postponed from last term will be taking place on 31 May.

Anti-Bullying – PKC update report has not yet been finalised.

5 incidents of bullying reported in the first 4 weeks of term.

CW suggested that it was useful to look at the trend of incidents over time.

**AP3: CT to table a discussion on PKC anti-bullying update report at next meeting.**

### 6. Parent Survey Results

JD provided an overview – survey has been done annually since Oct 2018, but timing in year has changed. Trends help focus school priorities

112 parent responses received (although JD noted that one question on bullying had been omitted by mistake and has gone back out to parents, but only 70 have responded to this)

**AP4: JD to send a reminder to parents to complete this final question**

Some discussion over information received by parents and carers on their child/children and how this might be approached going forward (choice between receiving few, more detailed reports or more regular short ones)

# Crieff High School Parent Council

There was a relatively low score on parental/family engagement in learning, but this will be a priority for the school team in the new academic year, with opportunities to talk face to face in school about curriculum, achieving different levels, etc. In relation to advice on learning at home, there will be info onto website and monthly powerpoint with suggestions to do at home. JD reflected the positive trends in terms of progress being made across the school.

SM asked if the questions are standard across all schools or specific to CHS – JD responded that they were generic.

JD provided an overview of the parallel staff survey which had very positive feedback. The survey of pupil feedback will also be completed soon. CT noted that this feedback would be interesting to see and we would come back to this at the next meeting.

## 7. Head boy/girl update

No update – exam season. CT noted a huge thanks to Gemma and Ben – we wish them well.

**AP5: CT to send an email to JD to be sent to Gemma and Ben A5**

## 8. Fundraising

CT noted that with so few attendees this time, it would be better to schedule a longer discussion on fundraising at the next meeting. Agreed that would be useful to identify key priorities for fundraising and determine an approximate target for the year (maybe £200-£300) Previously, PC had set out two funding priorities – activities focused on wellbeing and ‘fun’ for pupils; and those which maximise benefits to pupils across the school. The following school activities align well:

- Supporting S6 Prom and junior / senior Christmas dances
- Supporting school breakfast club, Logos homework club and DoE Awards
- Wellbeing day and similar events
- Other events and Awards

CT asked about school end of term events (such as prize giving) and whether the PC could do some fundraising activities at these events.

JD suggested that the PC could support refreshments at the school show and raise money.

JD also noted that PC had suggested supporting a new award for prizegiving.

LM suggested that a hamper raffle would also be good to raise some money.

AT suggested she would be willing to help with this.

CT and CW happy to support school fundraising but no time to coordinate this.

**AP6: CW to draft up a fundraising communication and ask for volunteers.**

**AP7: CT to follow up with JD on proposed new award.**

## 9. AOB

Head Boy/Head Girl Interviews – JD asked for volunteers to be involved.

**AP8: CT to canvass for volunteers**

## 10. DONM

**AP9: CT to consider if PC could meet for an hour before the school show**