

# Crieff High School Parent Council

## AGM 2024

### Minutes of meeting held on Monday 28<sup>th</sup> October 2024, Strathearn Community Campus

Present – John Donnelly (JD) (Headteacher), Joseph Lang (JL) (Head Boy), Dorothy Harrison (DH) (Head Girl), Catriona Cunningham (CC) (Chair), Emma Martin (Vice Chair), Ross McNaughton (RM) (Secretary), Jo Tripp (JT) (Treasurer), Monica Thomson (MT); Ishbel Dale (ID).

#### 1. Welcome and apologies

CC opened the meeting and thanked attendees.  
Apologies from Morven Harrower.

2. **Previous AGM minutes (02/11/23 attachment 1)** The previous AGM minutes had been circulated with the agenda. There were no comments or questions arising and these were proposed by CC and seconded by JT.

#### 3. Chair's Report (attachment 2)

CC presented the Chair's Annual Report, noting that JT has continued as Treasurer since the last AGM, noting that she was standing down and thanking her.

There has been five meetings since the last AGM, one meeting was cancelled as not quorate. There has been one special meeting regarding mobile phone usage and policy and it was noted that engagement on this topic appeared to engage parents but generally that there is still very low parental engagement. A survey response form has been sent out previously but only one response was received. CC questioned how the Parent Council might engage, in particular, with Crieff parents and reflected on low engagement and how to improve that. CC also highlighted fundraising as an issue and there was suggestion of a sub-committee being set up. CC says that ongoing things to consider are the Halloween disco; breakfast club; mobile phone use has really dominated.

CC takes the opportunity to thank JD & staff.

CC contemplates whether 'hot-topic' events may be the way forward instead of regular meetings, for example, mobile phones, behaviour, attainment, fund-raising etc.

#### 4. Treasurer's Report (attachment 2)

JT presented the annual accounts. JT says that there is not really a requirement to fundraise at present, that there is approximately £1.5k in the bank account. JT thinks that this money should be spent on supporting the school. Confirmed that the S1 school ties will be paid from this amount, the school will send an invoice. JT says that the funds could also be contributed to the breakfast club and that will contact the administrator. There were also discussion around the PC contributing to the prom, in particular the band that plays at the prom.

The new committee would determine the spending priorities for the year ahead and any fundraising requirements.

## **5. Election of office bearers – Chair, Vice Chair, Secretary, Treasurer and at least 2 ordinary members**

CC and JT confirmed they were standing down.

EM agreed to continue as Vice Chair.

RM agreed to continue as Secretary.

No other nominations were put forward at the meeting, so the roles of Chair and Treasurer remain to be filled.

CC noted her willingness to act as an ordinary member and confirmed that Morven Harrower had also noted her willingness to remain as an ordinary member.

Elections:

EM elected as Vice Chair – Proposed CC and JT seconded

RM elected as Secretary – Proposed CC and JT seconded

Committee members: CC and Morven Harrower

Action 1: EM to seek volunteers for remaining core positions (Chair and Treasurer)

## **6. Headteacher update**

JD spoke about the ongoing industrial action. CHS has had no more than 5 staff out, however they are all from Intensive Support Provision and so it cannot open and so regretfully it has had to close for a week and a day.

Staffing update – CHS has a new Home Economics teacher, Osei Agyemang, employed on a temporary contract. She is a probationary teacher. Louise Hamilton started at the beginning of the term as pupil support teacher and Claire Mendez is the new Principal Teacher of modern languages having started on the last week of last term. All are settling in well and the school is fully staffed other than these changes.

JD confirms that parent engagement sessions will be continuing with an upcoming topics on learning, teaching and assessment at CHS and supporting your people with their numeracy/literary development.

There were also be more direct communication with parents following feedback from parents. The weekly pupil; bulletin will be shared with parents.

Regarding mobile phone use - JD has volunteered to be part of a PKC Education and Learning exercise/consultation, in light of the insights he has gained from the discussions around mobile phone use at Parent Council meetings. Early stages of a mobile phone policy or guidance for schools and so no final decisions at this stage

JD also highlighted change to CHS mobile phone demerits system. Instead of 5 demerits leading to mobile phone use sanction, it is now 3 demerits. This change is following feedback from pupils.

## **7. Head Girl and Head Boy Update**

JL provided a comprehensive overview of recent activities including:-

- Non-Violence Project training
- Advanced Higher trip to the Burrell Collection in Glasgow
- Advanced Higher physics trip
- CHS earning a gold Rights Respecting Award
- Bring anything but a bag day

- UCAS event
- Guess the baby photo comp
- Basketball competition
- Ski trip meeting.

DH spoke about activities that are coming up that include:-

- Halloween events
- Remembrance assembly
- Shoe box event
- Movember
- Talent show
- Spelling bee
- Prom events to raise money
- Santa run
- Pyjama event
- Xmas jumper event and bake sale.

CC thanked JL and DH for the updates and noted the impressive range of wider school activities.

#### **8. Wellbeing and anti-bullying regular update - JD**

Reporting continues and is reviewed every 4 weeks. This is shared with staff who will then pick up any consistent concerns/issues, including any patterns and types of bullying within year groups.

There were 11 allegations of bullying in the 1<sup>st</sup> half of Term 1.  
There were 4 allegations of bullying in the 2<sup>nd</sup> half of Term 1.

#### **9. Mobile phone event update - JD**

This took place at the end of September and was very well attended. Suggested by JD that once the PKC consultation is issued there could thereafter be another meeting – JD suggests early January as expected that consultation will be out then

There have been 740 demerits issued during term for mobile misuse.

#### **10. AOB**

JD says thank you to JT for being treasurer and thank you to CC for being chair & for being a member in future.

#### **11. DONM – 11<sup>th</sup> December 2024 in person at Crieff High School and also virtually.**